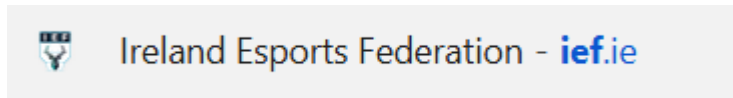


How to create a personal IEF Account

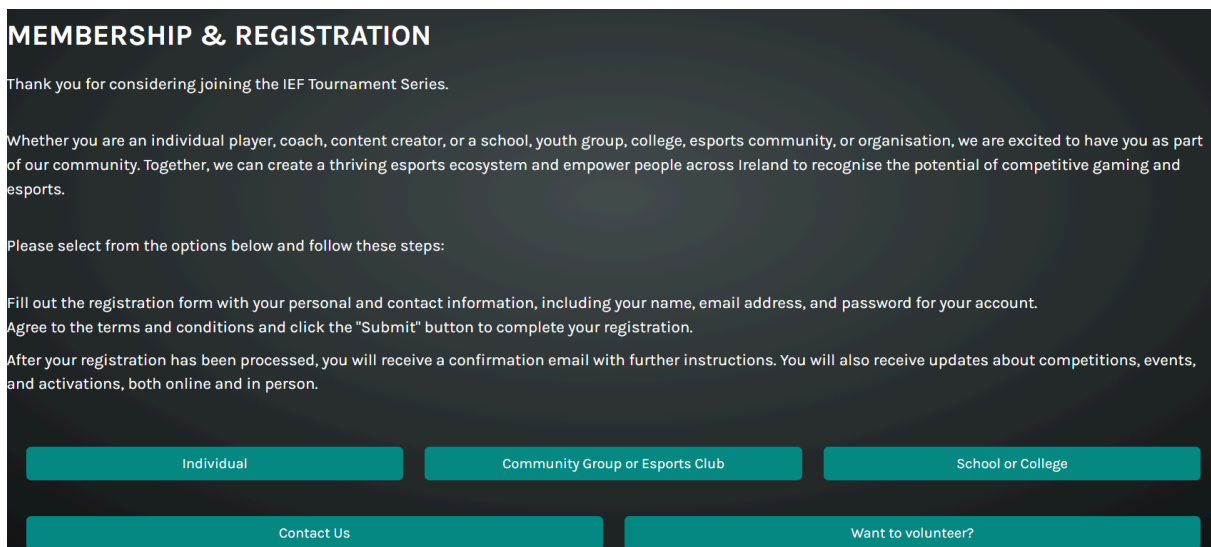
Step 1: go onto ief.ie



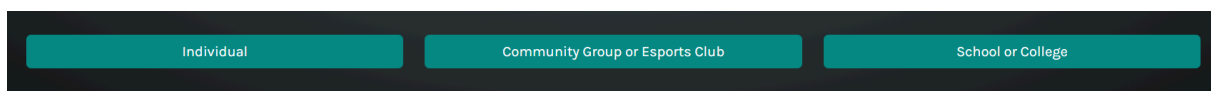
Step 2: when you have entered the website you will be met with a home page, on the home page there is a register button on the left half of the screen. You press on the register button.



Step 3: After you have clicked on the register button you will be sent to a new page



Depending on which category you fall under, click one of the follow 3 buttons



Step 4: After selecting one of the above you will want to fill in the information necessary for that page

A registration form with the following fields: Username, Password (with a toggle for visibility), Confirm Password, Full name, Email Address, Confirm Email Address, and a PERSONAL DETAILS section. The personal details section includes Date of birth (with dropdowns for day, month, and year), Town / City, and Province (with a dropdown menu). A PASSWORD RULES box is located to the right of the password fields, listing requirements: At least 12 characters long, At least 1 number, At least 1 lowercase letter, At least 1 uppercase letter, and At least 1 special character.

Team creation Guide:

After logging in:

Step 1: Go to the dashboard / tournament platform.

Step 2: Open the Teams or My Teams section.

Step 3: Click Create Team.

This is where tournaments, teams, and matches are managed on the platform.

When you press Create Team, fill in:

1: Team Name

2: Team Tag (short name shown in matches)

3: Team Logo (optional)

4: Game title (if required)

Then click Create / Save Team.

Once the team is created:

1: Open your Team page.

2: Click Invite Player.

3: Enter your teammate's IEF username.

4: Send the invite.

Your teammates must accept the invitation before joining.

Finally:

1: Go to Tournaments.

2: Select the event.

3: Click Register Team.

4: Choose your team from the list.

Now your team has officially entered the tournament.

How to sign up to a tournament

Step 1: Make sure you are logged in to your account on the ief.ie page.

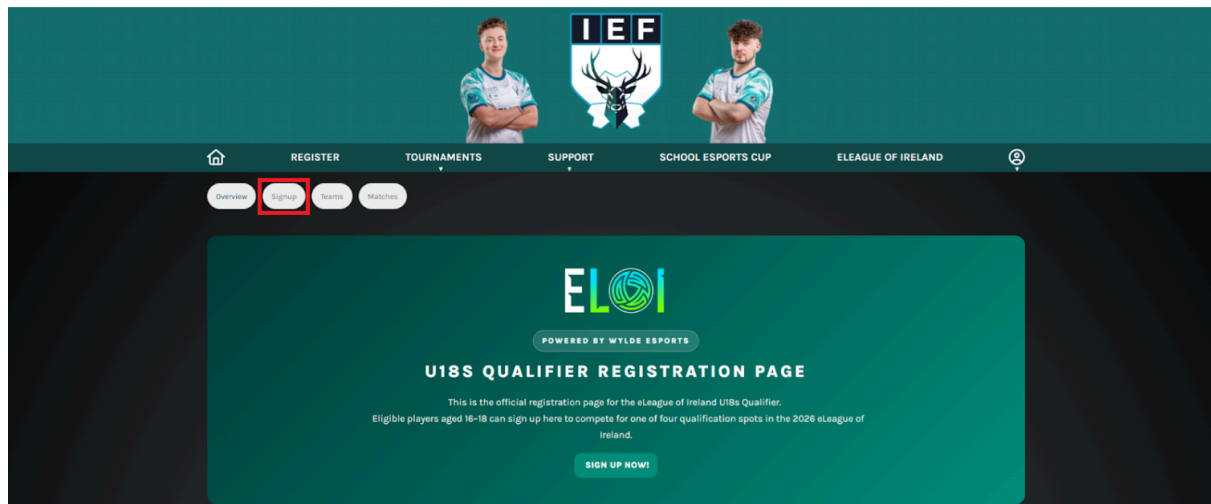
Step 2: Click onto the home icon on the top left of your screen-



Step 3: Hover over the 'Tournaments' section near the top middle of your screen

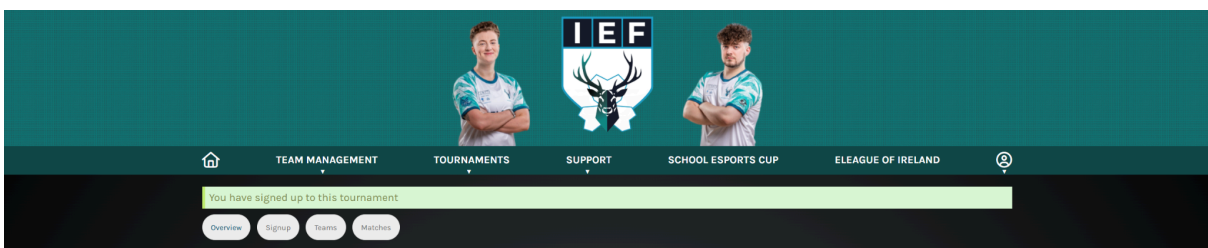
Here you will see all available tournaments

Step 4: Click on your desired tournament eg. 'ELOI - Qualifier U18's'



You will find a screen similar to this above.

Step 5: Finally, click on the 'Sign up now' button near the centre of your screen.

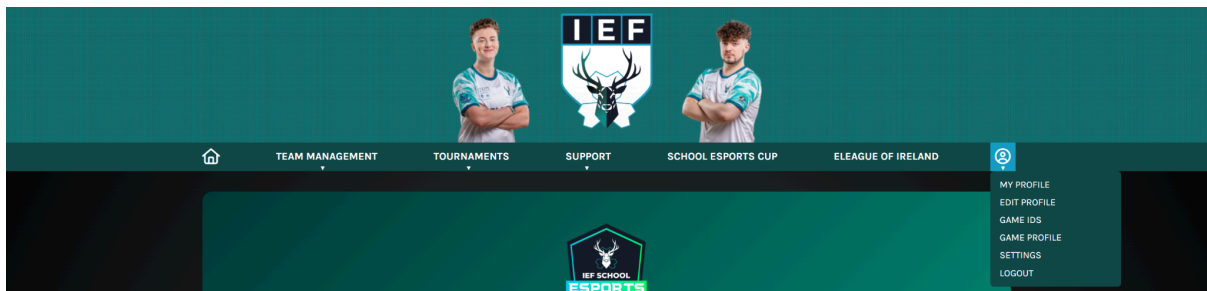


As long as you are logged in you should find a highlighted text stating that 'You have been signed up for this tournament' and you have just successfully entered into a tournament!

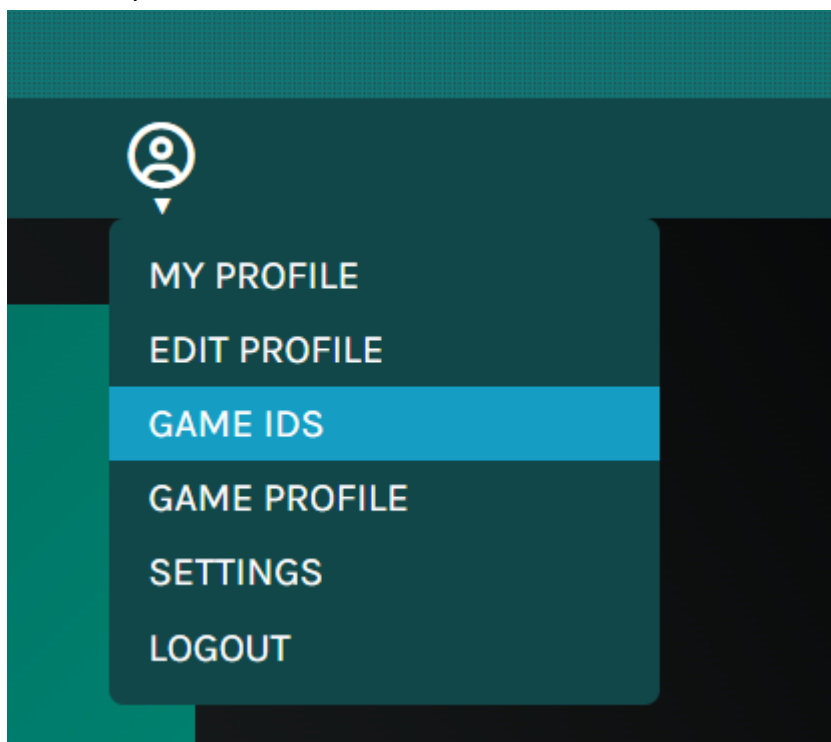
How to add your PSN - EA ID - EPIC - STEAM

Step 1: Make sure you are logged in and are at the home page

Step 2: Hover over the profile icon at the top right of your screen



Step 3: In the dropdown select 'GAME IDS'



Step 4:

You should be entered into this screen below, from here simply enter your ID

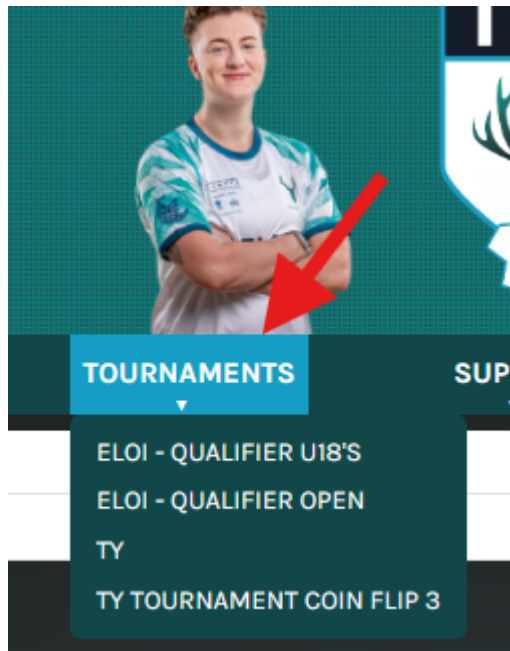
A screenshot of the 'EDIT GAME IDS' form on the website. The header is the same as the previous screenshots. The form has a title 'EDIT GAME IDS' and a note: 'Update your game IDs here. Some game IDs cannot be updated if you are taking part in a running tournament.' Below this are two input fields: 'EA ID' with the subtext 'EA ID account lin for the player' and 'PSN ID' with the subtext 'Your PSN ID'. A blue 'SUBMIT' button is at the bottom of the form.

Step 5: After you have done this, click on the submit button and all should be added to your profile.

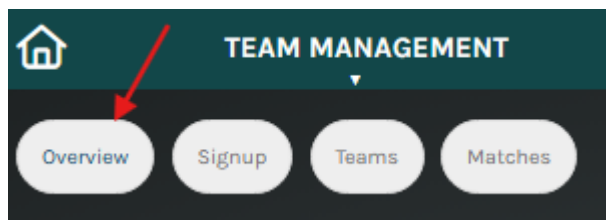
How to Check in

Step 1: Make sure you are signed into your Account

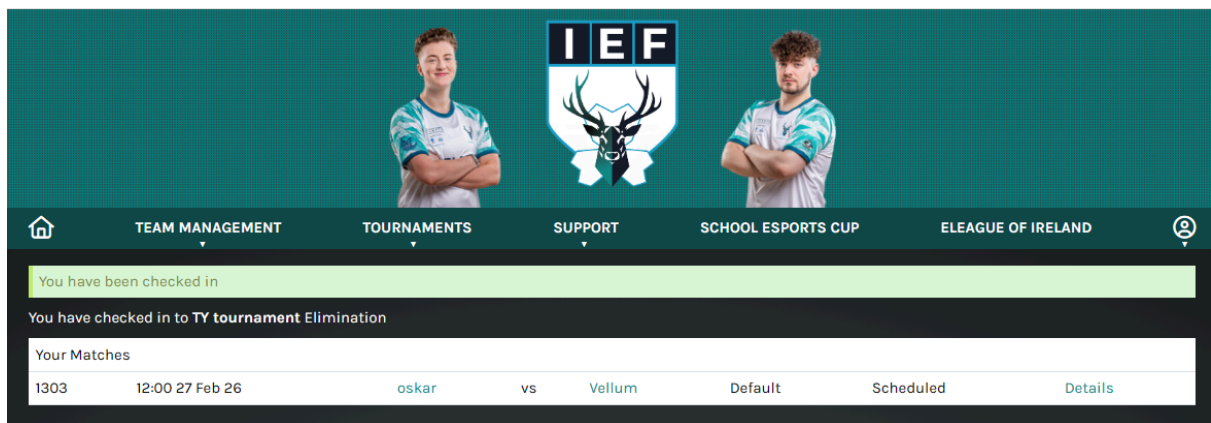
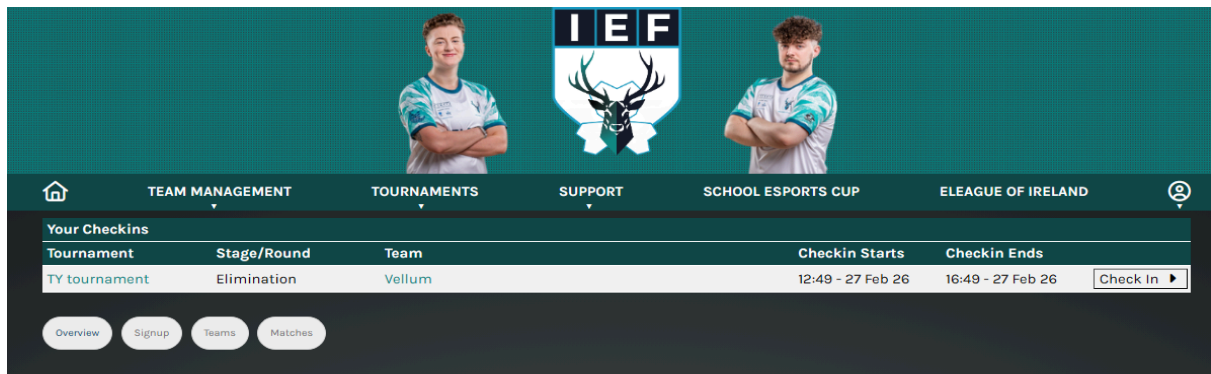
Step 2: Go to the tournament where you are checking in for



Step 4: You press the Overview button which on your tournament screen



Step 5: You will see on your screen the image below in the Tournament section. On your team's section for the check in you will see the button on the very right part of that bar. This section will only appear during the designated check in time if done correctly you will see a green bar confirming your check in.



How to Report the score

Hover over the "Team Management" box on the ief.ie website before selecting your tournament. Then click on my Fixtures



Click on Details to go into the match specific page



WYLDERENE 

29 years old
 Dutch
 WYLDE
 X [face__rl](#)

GAME GUIDS
 EA ID User12345
 PSN ID User12345

Tournaments **Fixtures** Results

ACTIVE FIXTURES

Match ID	Time	Team 1	Team 2	Round	
1310	12:15 3 Mar 26	Dantest1	- - wylderene	Final Default	Details

On the page, there will be a “Submit Scores” box. Here, click “Enter Scores”. Then, fill in any necessary information about the match, such as the score, map name, or submit a report to the admins about possible problems.

SUBMIT SCORES

If you've played the match, you can enter your scores or report any problems on the next page.

Enter Scores

How to communicate with your opponent

- 1) Through **INGAME CHAT**
- 2) Through **Match threads**

Through **INGAME CHAT**

Step 1: Go to the match page for the match you are currently going to play

Step 2: Click on your opponents name under Nickname

DANTEST1

Nickname	Role
Dantest1	Player

WYLDERENE

Nickname	Role
wylderene	Player

Default

3 Mar 2026 12:15
Final
Scheduled

SUBMIT SCORES

If you've played the match, you can enter your scores or report any problems on the next page.
[Enter Scores](#)

UPLOAD FILES

You can upload your screenshots and demos for this match now. They will only be accessible to our admins and other players in this match.
[Match Files](#)

STREAMING

This match isn't being streamed.

Filename	Size	Player
No files have been uploaded for this match.		

Step 3: Add the player through their ID



WYLDERENE

29 years old
Dutch
WYLDE
face_rl

GAME GUIDS

EA ID	User12345
PSN ID	User12345

Step 4: Converse through the ingame platform chat

2) Match Threads

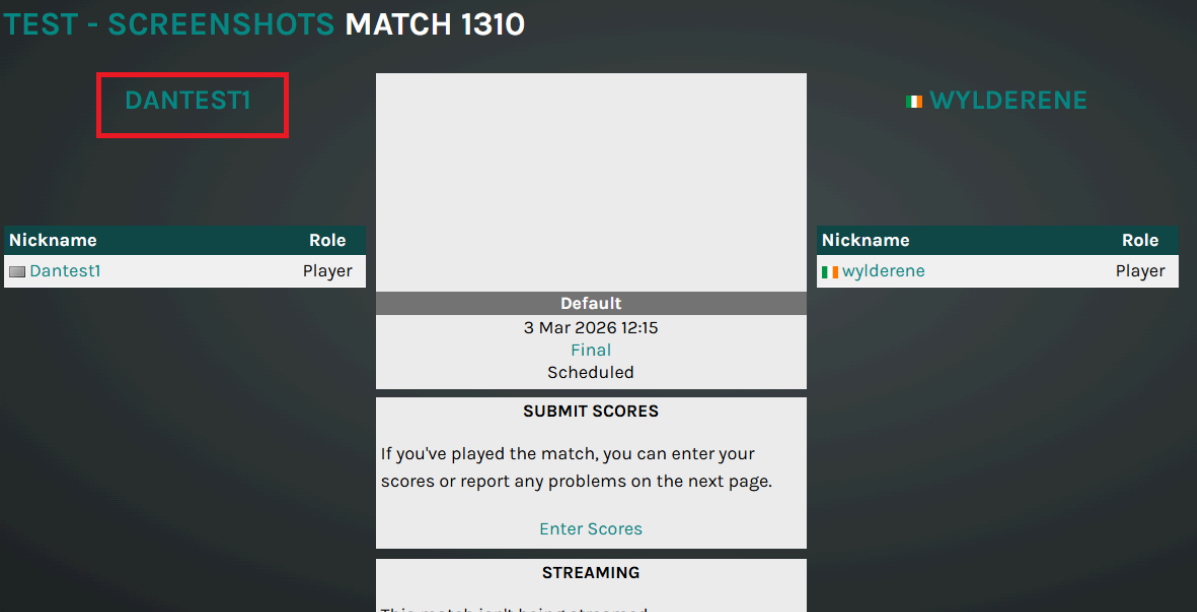
Step 1: Go to the match page for the match you are currently going to play



The screenshot shows the IEF.IE website, Ireland's Official Tournament Hub. The header includes the IEF logo and navigation links: TEAM MANAGEMENT, TOURNAMENTS, SUPPORT, SCHOOL ESPORTS CUP, and ELEAGUE OF IRELAND. A user profile dropdown menu is open, showing options like MY FIXTURES, MY TEAMS, MY TICKETS, MY MESSAGES, and MY TEAM INVITES. Below the menu, the user's EA ID and PSN ID are listed as User12345. The main content area shows the 'ACTIVE FIXTURES' section with a table of matches. The match for ID 1310 is highlighted, showing it is a Final Default match between Dantest1 and wylдерene. A 'Details' button is visible next to the match entry.

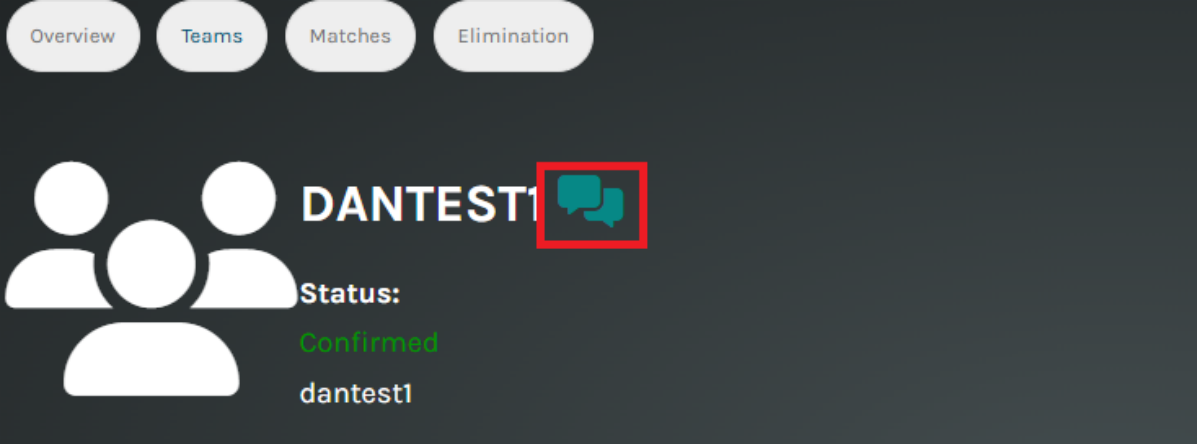
Match ID	Time	Team 1	Team 2	Round
1310	12:15 3 Mar 26	Dantest1	wylдерene	Final Default

Step 2: Click on the Team name of your opponents



The screenshot shows the match page for Match 1310, titled 'TEST - SCREENSHOTS MATCH 1310'. The page displays the team names DANTEST1 and WYLDERENE. Below the team names, there are sections for 'Default' (3 Mar 2026 12:15, Final, Scheduled), 'SUBMIT SCORES' (If you've played the match, you can enter your scores or report any problems on the next page. Enter Scores), and 'STREAMING' (This match isn't being streamed.).

Step 3: Click on the Textbox icon to start a thread



The screenshot shows the match page for Match 1310, focusing on the DANTEST1 team. The page includes tabs for Overview, Teams, Matches, and Elimination. The DANTEST1 team is shown with a status of 'Confirmed' and the nickname 'dantest1'. A chat icon (two speech bubbles) is highlighted with a red box, indicating where to click to start a thread.

Step 4: Start converting with your opponents

CREATE NEW THREAD

If you are a leader or a deputy of a team, you can send a message to any other team within the system using the form below.
Select the team you wish to send the message to.
If you are the leader or deputy of more than one team, you will also need to select the team which your message is coming from.

Teams

-- Select team --

Your Teams

-- Select your team --

Title

Message

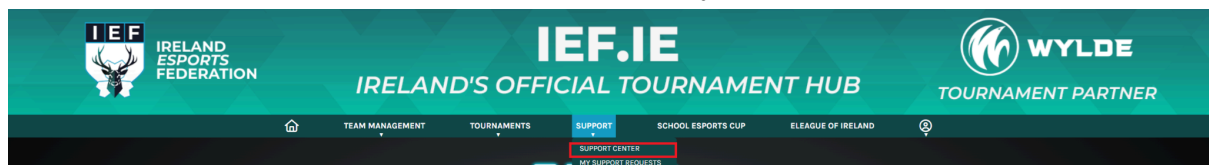
Match Thread will appear under Team Management -> My Messages

How to contact an Moderator

Step 1: Go to [IEF.IE](https://ief.ie)

Step 2: Make sure you are logged in

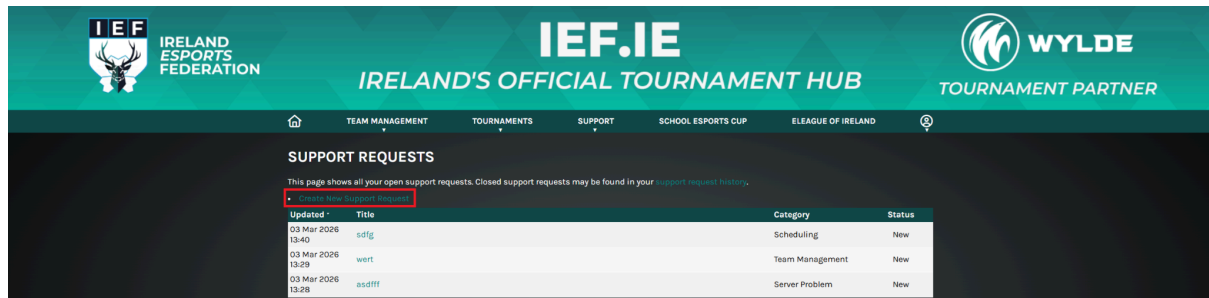
Step 3: Hover over the support section and click on my support centre



Step 4: Click open ticket



Step 5: Open a Ticket



Step 6: Fill in the information and an admin will contact you through the ticket made.

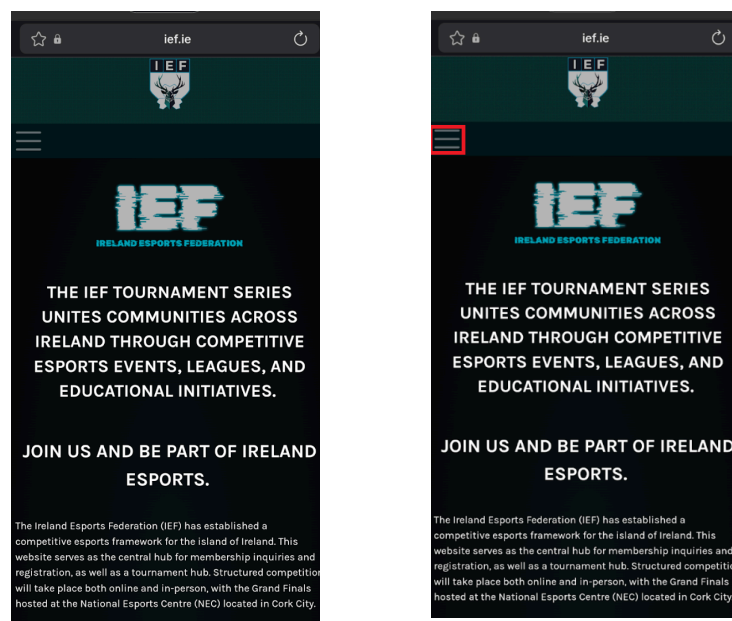
Mobile Version

How to create an account

Step 1: Go onto the ief.ie website.

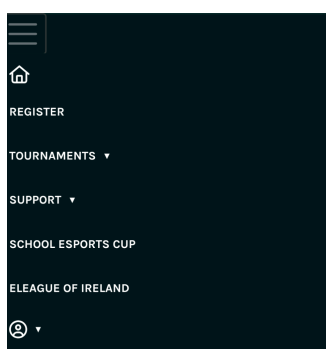
Step 2: After entering the website on your mobile phone will see the home page

Step 3: you will want to press the three lines at the top left of your screen



Step 4: after pressing these three lines you will get new options and you will want to press the registration button

Step 5: After clicking register you will be introduced to a new page and you should see three buttons at the bottom of your page



Step 6: For an individual it will be personal information needed that shown on the page after pressing the individual button

A registration form with the following fields: Username, Password (with a toggle for visibility), Confirm Password, Full name, Email Address, Confirm Email Address, and a section for PERSONAL DETAILS including Date of birth (with dropdowns for day, month, and year), Town / City, and Province (with a dropdown menu). A PASSWORD RULES box on the right lists requirements: At least 12 characters long, At least 1 number, At least 1 lowercase letter, At least 1 uppercase letter, and At least 1 special character.

How to sign up for a tournament

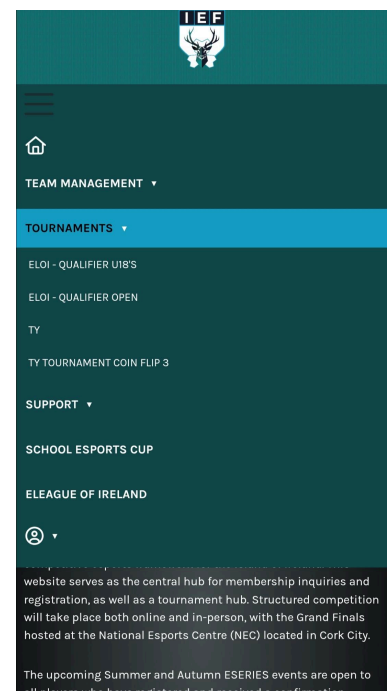
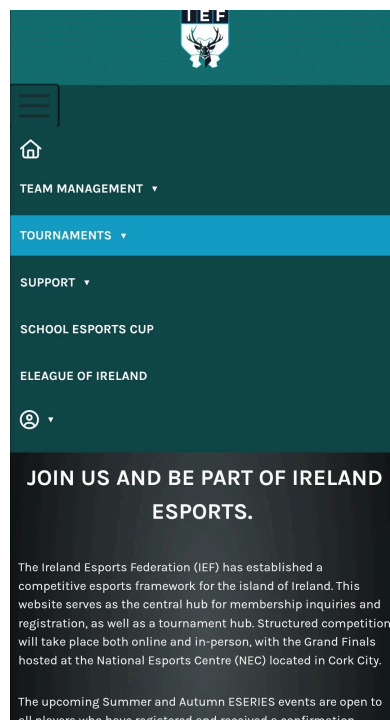
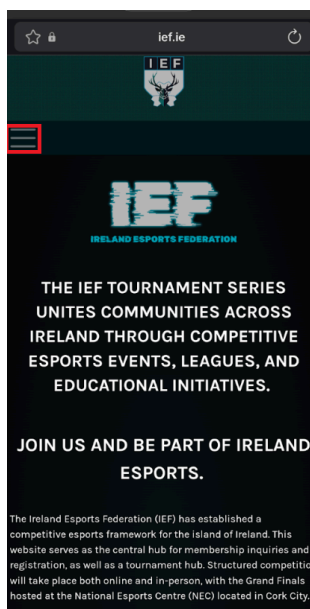
Step 1: Make sure you are logged into your respective account, then click on the 3 lines in the top left hand side of your screen

Step 2:

Once you've done that, click the dropdown arrow next to the tournaments tab

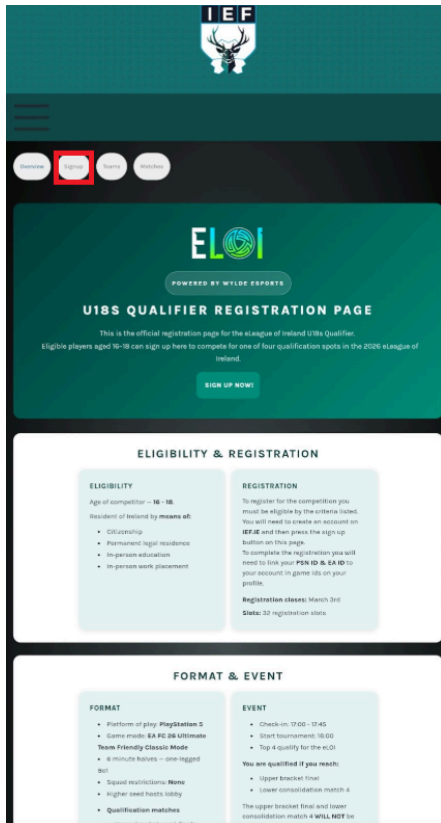
Step 3:

Here you will find the list of available tournaments, click of your desired tournament, eg. 'ELOI - Qualifier U18's'.

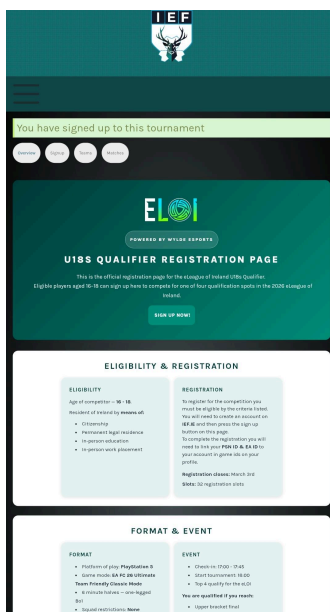


Step 4:

You will find a page similar to this, simply click on the 'Sign up now' button in the middle of your screen.



Step 5: After doing this you should find a highlighted text up the top of your screen stating, 'You have signed up to this tournament'. This confirms your entry into the tournament.



How to add your ID

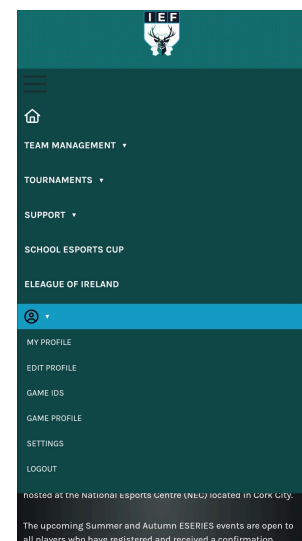
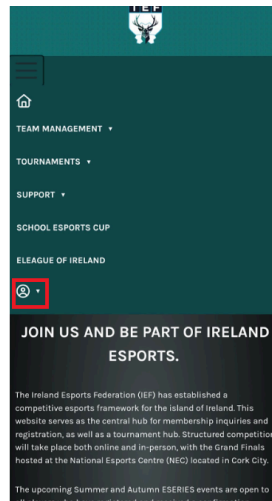
Step 1: Click on the 3 lines on the top right hand of your screen

Step 2:

Click on the profile item at the bottom of the drop down menu.

Step 3:

Click the dropdown arrow to the right of the profile icon.



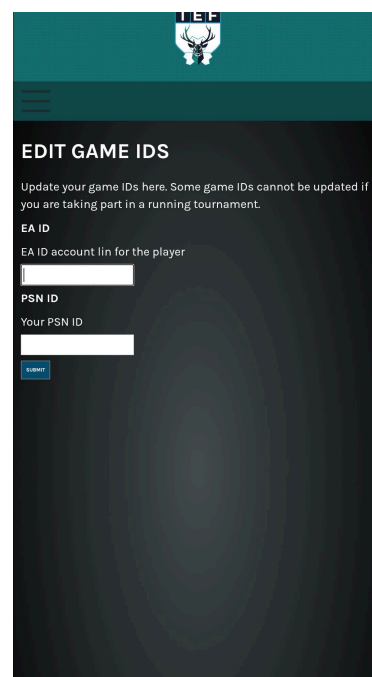
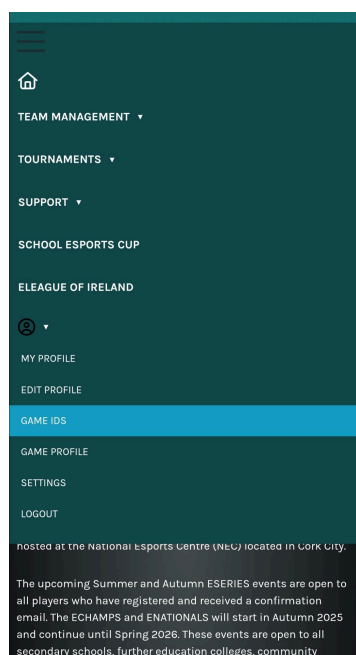
Step 4:

Click on the 'GAME IDS' section under your profile's dropdown

Step 5:

Finally, add your wanted ids and click the submit button underneath.

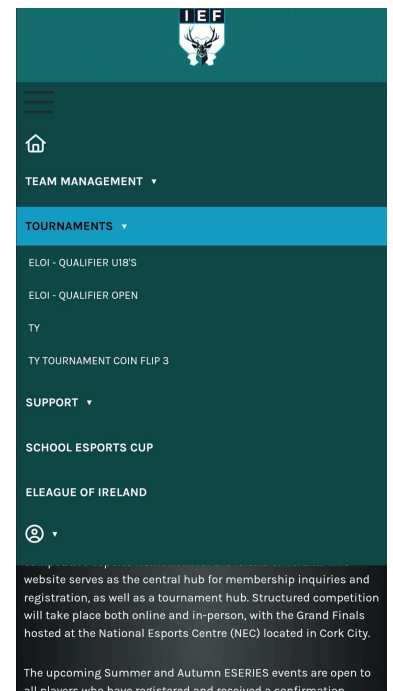
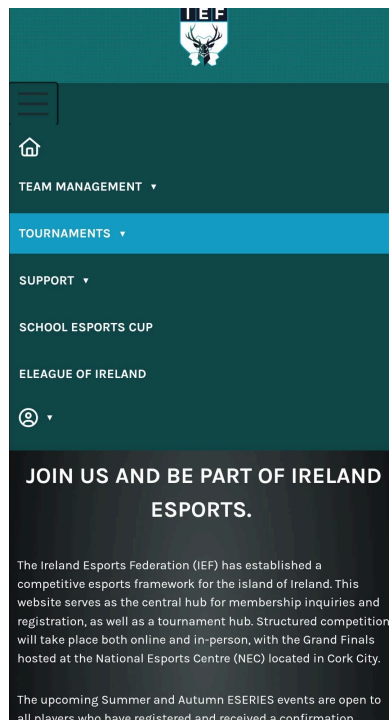
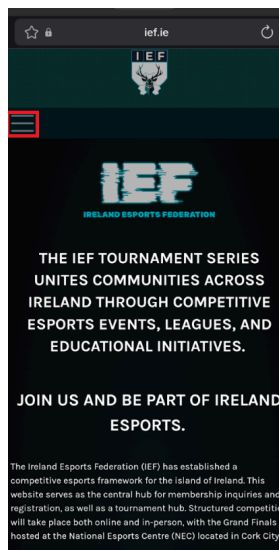
You've successfully added your wanted game id's to your account!



How to Check in on Mobile

Step 1: Make sure you are signed in. Press the three lines on the top left of your screen.

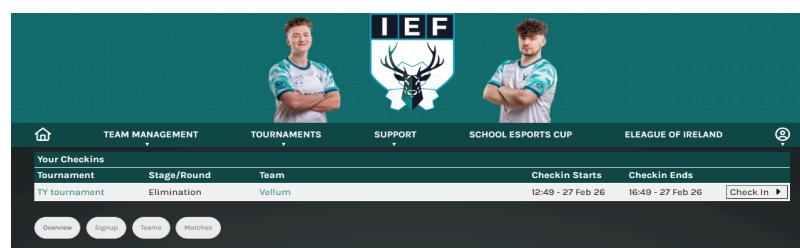
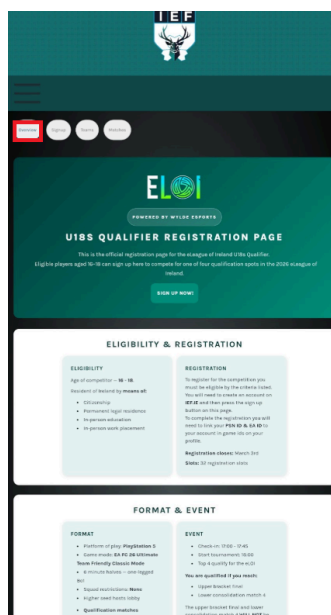
Step 2: Select tournaments and select the tournament you want to check into



Step 3: Tap the overview button on screen.

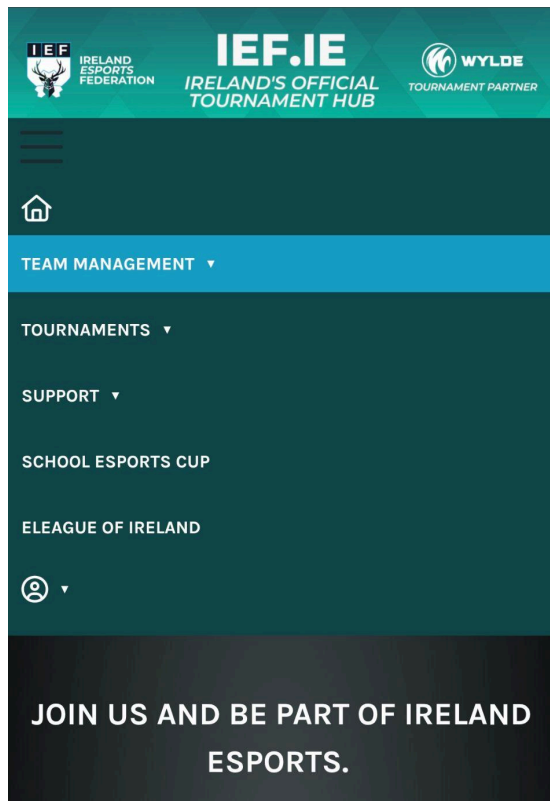
Step 4: Click on the check in button that appeared. NOTICE - This check in button only appears during the designated check in time.

Step 5: You will see a green line confirming your checkin.

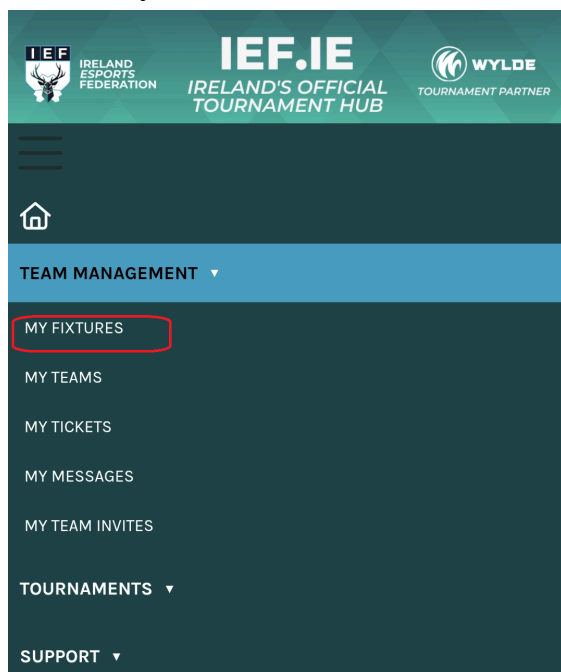


How to Report the score

Select the “Team Managment” dropdown on the ief.ie site..



Select “My Fixtures” on the menu.



Find the match that you want to fill in the score for, and select the “Details” hyperlink.



WYLDERENE 

29 years old

 Dutch

WYLDE

✕

face_rl

GAME GUIDS

EA ID

User12345

PSN ID

User12345

Tournaments

Fixtures

Results

ACTIVE FIXTURES

Match ID	Time	Team 1		Team 2	Round	
1310	12:15 3 Mar 26	Dantest1	-	 wylderene	Final Default	Details

Find the “Submit Scores” box, click “Enter Scores” and fill in the relevant information for the match. You are also able to submit a report to the tournament admins here.

Scheduled

SUBMIT SCORES

If you've played the match, you can enter your scores or report any problems on the next page.

Enter Scores

UPLOAD FILES

You can upload your

How to communicate with your opponent

- 1) Through INGAME CHAT
- 2) Through Match Threads

Through INGAME CHAT

Step 1: Go to the match page for the match you are currently going to play

Step 2: Click on your opponents name under Nickname

TEST - SCREENSHOTS MATCH 1310

DANTESTI

Nickname

Role

DantestI

Player

Default

3 Mar 2026 12:15

Final

Scheduled

SUBMIT SCORES

If you've played the match, you can enter your scores or report any problems on the next page.

Enter Scores

UPLOAD FILES

You can upload your screenshots and demos for this match now. They will only be accessible to our admins and other players in this match.

Match Files

STREAMING

This match isn't being streamed.

WYLDERENE

Nickname

Role

wylderene

Player

Filename

No files have been uploaded for this match.

Size Player

Step 3: Add the player through their ID



WYLDERENE ✓

29 years old
Dutch
WYLDE

X face_rl

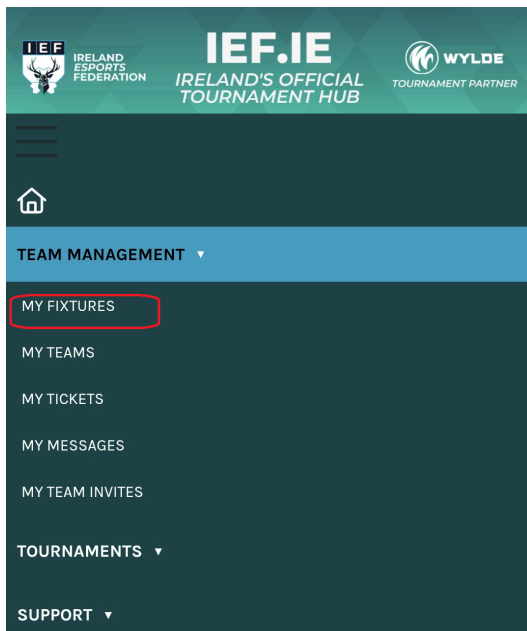
GAME GUIDS

EA ID	User12345
PSN ID	User12345

Step 4: Converse through the Playstation Platform

2) Match Threads

Step 1: Go to the match page for the match you are currently going to play



IEF.IE IRELAND'S OFFICIAL TOURNAMENT HUB

IRELAND ESPORTS FEDERATION WYLDE TOURNAMENT PARTNER

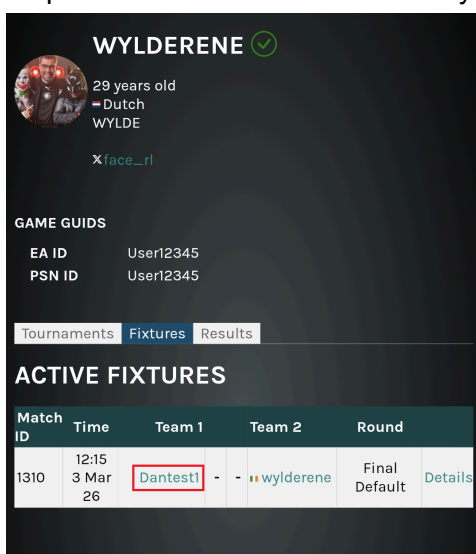
TEAM MANAGEMENT ▾

- MY FIXTURES
- MY TEAMS
- MY TICKETS
- MY MESSAGES
- MY TEAM INVITES

TOURNAMENTS ▾

SUPPORT ▾

Step 2: Click on the Team name of your opponents



WYLDERENE ✓

29 years old
Dutch
WYLDE

X face_rl

GAME GUIDS

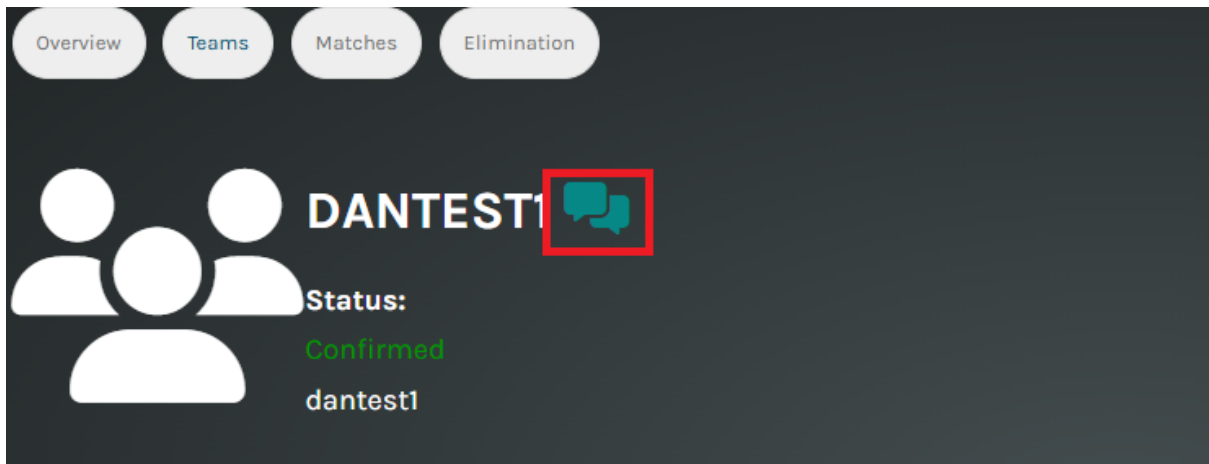
EA ID	User12345
PSN ID	User12345

Tournaments Fixtures Results

ACTIVE FIXTURES

Match ID	Time	Team 1	Team 2	Round	
1310	12:15 3 Mar 26	Dantest1	- WYLDERENE	Final Default	Details

Step 3: Click on the Textbox icon to start a thread



Step 4: Start converting with your opponents

CREATE NEW THREAD

If you are a leader or a deputy of a team, you can send a message to any other team within the system using the form below.
Select the team you wish to send the message to.
If you are the leader or deputy of more than one team, you will also need to select the team which your message is coming from.

Teams

-- Select team --

Your Teams

-- Select your team --

Title

Message

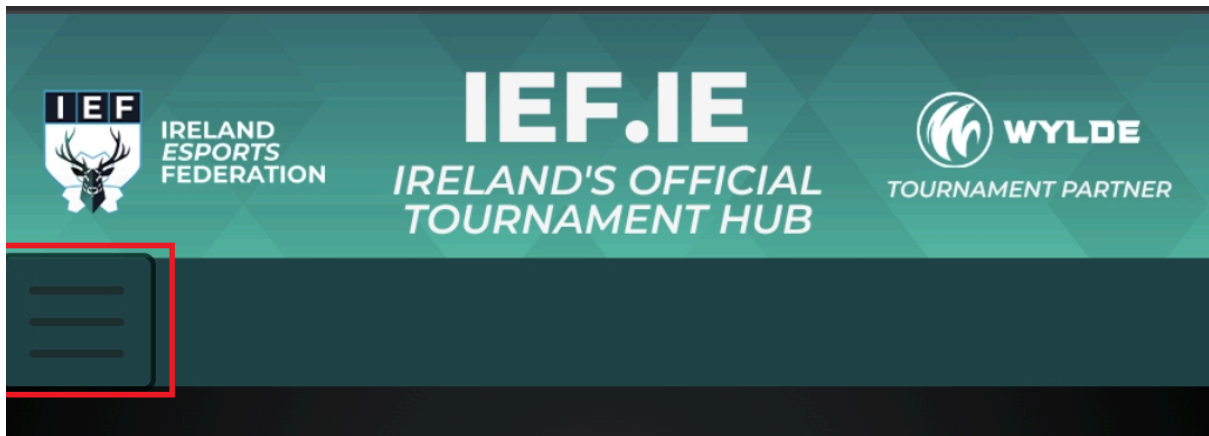
Match Thread will appear under Team Managment -> My Messages

How to contact an Moderator

Step 1: Go to IEEE.IE

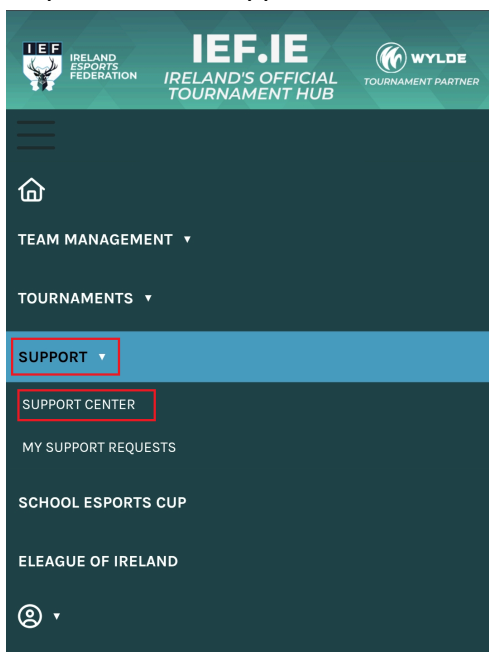
Step 2: Make sure you are logged in

Step 3: Click on the 3 stripes on the top left

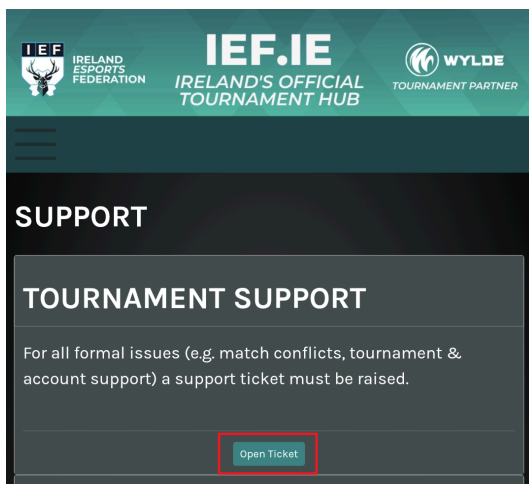


Step 4: Click on support

Step 5: Click on support center



Step 6: Click on Open a Ticket



Step 6: Create a ticket. An admin will be in contact through the ticket



IRELAND
ESPORTS
FEDERATION

IEF.IE

IRELAND'S OFFICIAL
TOURNAMENT HUB



WYLDE

TOURNAMENT PARTNER

SUPPORT REQUESTS

This page shows all your open support requests. Closed support requests may be found in your [support request history](#).

- [Create New Support Request](#)